

COMPASSION MINISTRY – PROCESS AND GUIDELINES



OUR PURPOSE

In Matthew chapter 9, we are told that large crowds followed Jesus. When He saw them, He felt compassion for them. In the same way, as followers of Christ, we seek to show compassion to those who are in need.

STANDARD PROCEDURES

COMPASSION MINISTRY HOURS

- Compassion Ministry hours differ from the church's office hours.
- **The Compassion Ministry hours of operation are Tuesday – Thursday | 10 a.m. – 3 p.m.**

ASSISTANCE IS A ONE-TIME GIFT

- Assistance is intended to be a *temporary* help during a *single* time of crisis.
- **Applications will not be processed for those who have received assistance in the past.**

QUALIFYING REQUESTS

- Food (through our partnership with the Oasis Community Partnership Food Pantry)
- Rent/Mortgage
- Security Deposit
- Utilities (Electric, Gas, Water)
- Vehicle Repair (through our Vehicle Repair Ministry – minor repairs only)

REQUESTS THAT DO NOT QUALIFY*

- Credit Cards
- Hotels/Motels
- Luxuries (Cable/Entertainment)
- School Expenses
- Storage Units

* Not an exhaustive list.

APPROVED APPLICATIONS

- **If approved**, we are willing to match any payments the applicant makes up to and including \$300.
- No cash assistance will be provided. If approved, a check will be issued.
- No certified checks or money orders will be issued for any reason.
- Applicant must wait 1-2 business days for a check to be written.
- Checks must be picked up from Living Water Community Church at 206 Oakleigh Ave. Harrisburg, during the Compassion Ministry hours of Tuesday – Thursday | 10 a.m. – 3 p.m.
- Checks are issued directly to landlords, property managers, or service providers, not to the applicant.
- Living Water must have a completed W-9 form on file from the payee before issuing payment.

(OVER)

PRIMARY MODE OF COMMUNICATION IS EMAIL – GRACE@LIVINGWATERCC.COM

Our primary mode of communication is email. Please make sure that you provide us with your email address and write it legibly on your Compassion Application. Then please regularly check your email inbox for our communications with you.

RECIPIENTS

Since our time and resources are limited, we must carefully prioritize the requests we receive. The priority is as follows:

1. Covenant Members of Living Water Community Church
2. Regular Attenders of Living Water Community Church
3. Occasional Attenders of Living Water Community Church
4. Members of our Community

SUSTAINABILITY

Our goal is to provide assistance that leads to lasting stability. Applicants must be able to demonstrate, to some degree, the ability to become financially self-sustaining and therefore not require ongoing assistance.

FUNDS

All funds come ultimately from God, who is very generous. It is the Lord who has worked generosity into the hearts of His people at Living Water Community Church. They are the ones who faithfully give to this ministry, and they do so with the understanding that the ministry leaders will manage those resources well.

FREQUENTLY ASKED QUESTIONS

When will I hear from someone regarding my application?

- Once received, please allow 2 to 3 business days for a member of our team to contact you via email.

I'm in a desperate situation, what can I do to help make the process easier and more time efficient?

- If your request is for rent, please include a copy of your lease with your application.
- If your request is for utilities, please include a copy of the bill or invoice.
- In either case, notify your landlord or service provider that you are seeking assistance and give them permission to speak with us, as we may need to contact them to verify information.

Is assistance guaranteed once I apply?

- No. Submitting an application does not guarantee assistance.
- All requests are prayerfully reviewed based on available resources and ministry guidelines.

I HAVE READ, UNDERSTAND, AND AGREE WITH ALL OF THE ABOVE.

Signed

Date